

SHABBIR HUSSAIN

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House No. 11 Ghalib Street Quaid-e-Azam

Park Kot Lakhpat Lahore.

Cell: 0321-4872215



Objective:

A Position with an organization that offers career growth and work in competitive and challenging environment and fully utilize my professional and academic skills to pursue a challenging and rewarding career.

Personal Profile:

Father's Name: Hakim Ali
Date of Birth: 07-01-1982
N.I.C:# 35201-1243726-1
Domicile: Lahore (Punjab)
Marital Status: Married
Nationality: Pakistani
Religion: Islam

Academic Qualification:

Degree	Subject	Year	Institution
B.A	Economics Journalism Mass Communication	2010	A.I.O.U Islamabad
HSSC (F.Sc)	Pre-Engineering	2004	A.I.O.U Islamabad
Matric	Science	2000	B.I.S.E Lahore

Computer Skills:

Certificate in computer Operator and Office Assistant

I have successfully completed Six Months Certificate with 'A' Grad form VTI Green town Lahore. Its topics

- Window 98/NT (Window XP & Window 7,8)
- MS-DOS
- MS-Word
- MS-Excel
- MS-Power Point
- In-Page (Urdu Word Processor)
- Internet Application / E-mail
- Office Equipment

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Certificate in Computer Hardware Repair & Maintenance

I have successfully completed 14 Months Certificate form VTI Town Ship Lahore. During the course of this program I acquired competency in the following:

- Software Installation
- Troubleshooting
- Assembling
- Up gradation
- System Configurations
- Basic Networking
- General Repair & Maintenance

Professional Software Skills.

ERP (Enterprises Resource Planning) System Using.

Professional Experience

- Worked as “**Computer Operator and Office Assistant**” for **One and Half Year** in Mian Sons Knitting (PVT) LTD Lahore.
- Worked as “**Computer Hardware Lab Assistant**” for **Two Months** in VTI Town Ship Lahore.
- Worked as “**Data Entry Operator**” for **One Year** in TCS Project of Election Commission of Pakistan for Voter list.
- I am working as “**Warehouse Officer**” from **07/12/2012 to till** Babar Medicine Company Lahore.

Hobbies & other activities

- Reciting of Holy Quran
- Books Reading
- Reading News Papers
- Internet Browsing

Reference:

Will be Preferred on Demand.